



## **Marlow Church of England Infant School**

Travel Plan, produced 01/05/25

**Current Accreditation Level Very Good TP**

**Accreditation Expiry Date 01/05/2026**

### **Introduction**

#### Site Details

Type of Site	School
URN	110433
Name of site	Marlow Church of England Infant School
Travel Plan Coordinator	Mr Matthew Creese
Telephone Number	01628 483983
E-mail address	<a href="mailto:office@marlow-infant.bucks.sch.uk">office@marlow-infant.bucks.sch.uk</a>
Address	Sandygate Road, , Marlow, , SL7 3AZ
Website	<a href="http://marlow-infant.bucks.sch.uk">marlow-infant.bucks.sch.uk</a>

#### Site Introduction

Our school, is a well-regarded infant school situated at the end of Sandygate road. The majority of pupils reside within the designated catchment area, with many others living within a 1 mile radius. A small number of children live outside the town. All students enter through the centrally located main gate from Sandygate Road. While we do not provide on-site parking for parents, a spacious car park nearby offers convenient parking options, helping to minimize directly outside the school.

## Site Details

Location Type	Urban with Significant Rural
Local Amenities	12-minute walk to the high street. 4-minute walk to the nearest park (Seymour Court recreation ground)
Type of School	Infant
Education Level	Early Years/Foundation,Key Stage 1
Head Teacher	Sharon Reynolds

## Student Information

Age Range of Students	4-7
Number of Students	161

## Staff and Volunteer Information

Number of Full Time Employees	13
Number of Part Time Employees	27
Number of Volunteers	13
Volunteers who have been involved in the delivery of your Travel Plan	Helen Gallop

	Opening times	Closing times
Monday	08:30:00	15:30:00
Tuesday	08:30:00	15:30:00
Wednesday	08:30:00	15:30:00
Thursday	08:30:00	15:30:00
Friday	08:30:00	15:30:00
Saturday		
Sunday		
Students' Official Start Time	08:45:00	
Students' Official Finish Time	03:15:00	

	Opening times	Closing times
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Breakfast Club Starts

Breakfast Club Finishes

After School Club Starts

After School Club Finishes

Other Timings

### Site Details

Site Occupation

Site Ownership

Site Size

Other site details

### Additional Information

Local Authority Officer Working at Site      EJ

Other Information      Sandygate Road, Marlow, SL7 3AZ

## Aims and Objectives

### Aims & Objectives of Travel Plan

Aim	We encourage all our school families to not use their cars when travelling to and from school and to use safe and sustainable methods of travelling to and from school.
Objectives	We want to Encourage physical activity and make the children engaged in learning Have opportunities for the children to learn about safety when walking and scooting Be responsible to and for society by reducing traffic and congestion around our school and town Be good citizens of the planet through using sustainable travel options

## Working Group & STP Summary

Name	Role
Salli Slyfield	Governor
Helen Higham	Teaching Assistant
Laila Choleva	Parent
Matt Creese	Assistant Headteacher
Eco Warrior/Travel Ambassador 1	Pupil
Eco Warrior/Travel Ambassador 2	Pupil
Eco Warrior/Travel Ambassador 3	Pupil
Eco Warrior/Travel Ambassador 4	Pupil

### Working Group Actions

## Site Audit

## Transportation Links

Does the school have a School Street in place?	No
Details of Walking Access to site	There are lots of accessible walking routes to school, with footpaths.
Details of Cycling access to site	There are no traffic free cycle routes around the school. The children are not of an age that it is appropriate to cycle to school safely.
Details of Bus access to site	Public buses journey along Seymour Park Road, Oak Tree Road and Seymour Court Road
Details of Rail access to site	There is a Train Station in Marlow which is approx. 20 mins walk from school.
Details of Road Access to site	The road access to the school site is Sandygate Road. This is accessible from Seymour Court Road and Berwick Road.

## Facilities

	Description	Numbers
	Total Student Cycle Spaces	50
Cycle Parking	Total Staff Cycle Spaces	15
	Total Visitor Cycle Spaces	1
	Details of on-site Cycle Parking	There is a covered area for both bikes and scooters.
Scooter Parking	Scooter Parking Spaces	50
Storage Lockers	Storage lockers for equipment	0
Parent Shelter	Number of Parent Waiting Shelters	1
Shower Facilities	Showers available	0

## Facilities

Motorcycle/scooter      Parking facilities

Coach Parking              Facilities for coaches to park              0

Details of coach parking facilities              Outside the school gate on Sandygate Road. The children get on and off the coach on the pavement side of the road.

## Car Travel

Accessible parking spaces              0

Car Share Parking Bays              0

Car Club Parking Bays              0

Electric Vehicle Parking Bays              0

Electric Vehicle Charging Points              0

Staff Parking Bays              10

Visitors parking spaces              0

Other car parking details

## Fleet Vehicles

Bus/Minibus              0

Pool Bicycles              0

Other              0

Further Information

## STARS (Sustainable Travel and Road Safety) Audit

Name of road (outside main entrance)	Sandygate Road
Name of other roads surrounding the site	Sandygate Close
Date of assessment	24/03/2025
Speed limit of the road outside main entrance	30mph
Speed limit on other roads surrounding your site	30mph

## How many of the following crossing facilities are present within 500m of your site?

Pelican Crossing	0
Puffin Crossing	0
Toucan Crossing	0
Zebra Crossing	0
School Crossing Patrol	0
Pedestrian Refuge	0

## Further Questions

Is there any traffic calming within 500m of the site, e.g. speed bumps, build outs	No
Are there railings present outside or near the main entrance?	Yes
Is the main vehicular entrance used for pedestrians/cyclists as well as cars?	Yes
Are there any dedicated cycle lanes leading to the site?	No
What is the quality of the pavements like within 500m of the site?	Good
Any other obstacles or road layout issues within 500 metres	Many people do not know the priority and drive straight into the approach road when the priority is for a road to the left. This could lead to collisions with parents coming from the car park and cars approaching school.

## Engineering & Planning Measures

Cost

Date From

Date To

## Engineering & Planning Measures

### Details of Measure



# Surveys, Modal Shift & Targets

## Student Travel Modal Shift

Modal Split	Walk	Cycle	Scoot	Bus (Public)	Bus (School)	Park & Stride	Train/Metro	Car Share	Car	Motorbike	Total
2024/2 Number	95.00	17.00	42.00	0.00	0.00	5.00	0.00	2.00	0.00	0	161.00
025 %	59.01	0	26.09	0	0	3.11	0	1.24	0	0	
2023/2 Number	286.00	49.00	56.00	0.00	0.00	48.00	0.00	0.00	38.00	0	477.00
024 %	59.96	0	11.74	0	0	10.06	0	0	7.97	0	
2022/2 Number	105.00	8.00	14.00	0.00	0.00	17.00	0.00	3.00	25.00	0	172.00
023 %	61.05	0	8.14	0	0	9.88	0	1.74	14.53	0	
2021/2 Number	230.00	9.00	30.00	0.00	0.00	47.00	0.00	2.00	30.00	0	348.00
022 %	66.09	0	8.62	0	0	13.51	0	0.57	8.62	0	
2020/2 Number	120.00	8.00	17.00	0.00	0.00	26.00	0.00	0.00	9.00	0	180.00
021 %	66.67	0	9.44	0	0	14.44	0	0	5	0	
2017/2 Number	89.00	13.00	25.00	0.00	1.00	8.00	0.00	2.00	32.00	0	170.00
018 %	52.35	0.59	14.71	0	0.59	4.71	0	1.18	18.82	0	
2015/2 Number	106.00	9.00	19.00	0.00	0.00	5.00	0.00	3.00	29.00	0	171.00
016 %	61.99	0	11.11	0	0	2.92	0	1.75	16.96	0	

## Staff Travel Modal Shift

Modal Split	Walk	Cycle	Scoot	Bus (Public)	Bus (School)	Park & Stride	Train/Metro	Car Share	Car	Motorbike	Total
2024/2 Number	9.00	1.00	0.00	0.00	0.00	0.00	0.00	2.00	13.00	0	25.00
025 %	36	0	0	0	0	0	0	8	52	0	
2023/2 Number	12.00	0.00	0.00	0.00	0.00	2.00	0.00	0.00	11.00	0	25.00
024 %	48	0	0	0	0	8	0	0	44	0	
2022/2 Number	13.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	13.00	0	27.00
023 %	48.15	0	0	0	0	3.7	0	0	48.15	0	

Modal Split		Walk	Cycle	Scot	Bus (Public)	Bus (School)	Park & Stride	Train/Metro	Car Share	Car	Motorbike	Total
2021/2	Number	8.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13.00	0	21.00
022	%	38.1	0	0	0	0	0	0	0	61.9	0	

## Targets

Status	Type	Mode of Travel	This Year's %	Preferred %	Target %	% Change	Percentage Points	Due Date	Target
Expired	Other			0				2021 / 2022	<p>We will hold a Walk to School Week every term. These will be promoted in school by the Travel Plan Lead and the Junior Travel Ambassadors. The children will use the Travel Tracker system for recording their journeys to school.</p> <p>All year 2 children will have completed Footsteps training by the end of the summer term 2022. The Travel Plan group will request help from parents as some will need to be trained in order for the training to be delivered</p>
Expired	Other			0				2021 / 2022	<p>All year 2 children will have completed Footsteps training by the end of the summer term 2022. The Travel Plan group will request help from parents as some will need to be trained in order for the training to be delivered</p>

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Expired	Other		0					2022 / 2023	<p>to the children.</p> <p>We will hold a Walk to School Week every term. These will be promoted in school by the Travel Plan Lead and the Junior Travel Ambassadors. The children will use a class grid to record their journeys to school.</p>
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Expired	Other		0					2022 / 2023	<p>Key Stage 1 children will have completed pedestrian training by the end of the summer term 2023. The Travel Plan group will request help from parents as some will need to be trained in order for the training to be delivered to the children.</p>
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Status	Type	Mode of Travel	This Year's %	Preferred %	Target %	% Change	Percentage Points	Due Date	Target
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Registered	Student Mode of Travel	Walk			75	0	75	2023 / 2024	<p>We will hold a Walk to School Week every term. These will be promoted in school by the Travel Plan Lead and the eco Warriors. The children will use the Travel Tracker system to record their journeys to school.</p>
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Registered	Student Mode of Travel	Walk			75	0	75	2023 / 2024	<p>All Year 2 children will have completed Footsteps training by the end of the summer term 2024. The Travel Plan group will request help from parents as some will need to be trained in order for the training to be delivered to the children.</p>
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Status	Type	Mode of Travel	This Year's %	Preferred %	Target %	% Change	Percentage Points	Due Date	Target
Registered	Student Mode of Travel	Walk	59.01	24.22	65	10.15	5.99	2024 / 2025	

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## Consultations

Status	Type	Action	Responsible	Target Completion	Reporting	Completion Date
Planned	Staff	S1 In-depth staff surveys take place (Do not use to record hands up surveys)	Matthew Creese	10/03/2025	Staff not present were asked to email MC with how they got to school on set day	10/03/2025
Completed - No Evidence	Local Authority	LA1 School is engaged with the LA with regards to implementing the School Travel Plan and STARS	Mark Skoyles	15/07/2022	The school will develop links with Bucks county council	29/07/2022
Completed - No Evidence	Local Authority	LA1 School is engaged with the LA with regards to implementing the School Travel Plan and STARS	VB/ Office	19/12/2022	Engage with local authority via Emma James, School Travel Plan Advisor, Schools' Sustainable Travel Team Both assistant head, Vicki Burkitt and the school office are signed up to email updates from Emma James to ensure up to date and advice acted upon,	19/12/2022
Completed - No Evidence	Pupils	P5 Pupils monitor WOW	Matthew Creese	11/03/2025	We are now entering our second year of WOW living street, the children love getting their badges	11/03/2025
Completed - No Evidence	Residents, Businesses and Local Community	RBLC3 School engages with the local community to promote safe and active travel across the area	Mark Skoyles Helen Gallop Daphne Howarth	15/07/2022	Engage with Holy Trinity and St Peters to learn about their Travel Plans	10/06/2022
Completed	Local Authority	LA1 School is engaged with the LA with regards to implementing the School Travel Plan and STARS	3	20/12/2022	Engage with local authority via Emma James, School Travel Plan Advisor, Schools' Sustainable Travel Team Both assistant head, Vicki Burkitt and the school office are signed up to email updates from Emma James to ensure up to date and advice acted upon.	20/12/2022
Completed	Parents	PA1 In-depth parents' surveys take place	VB/HG/AG	25/11/2022	Survey sent to parents to establish methods of transports and barriers that may prevent sustainable travel.	25/11/2022
Completed	Staff	S1 In-depth staff surveys take place (Do not use to record hands up surveys)	VB	25/11/2022	Staff were asked to respond to a survey regarding how they travel to school and how they would like to travel to school. They were asked to contribute any further comments regarding the way they travel to school.	02/12/2022

Status	Type	Action	Responsible	Target Completion	Reporting	Completion Date
Completed	Staff	S2 The School Travel Plan / STARS is discussed at staff meetings	Vicki Burkitt/SLT	30/11/2022	The school travel plan is discussed regularly at staff meetings: Eg. Walk to School Week actions; Green Flag evidence and sustainable travel initiatives. Staff included in all consultations are Teachers, Senior Leaders and Teaching Assistants Autumn term 2022 Consultation relates to teachers and the organisation of Walk to school weeks and what we were aiming to achieve. Teachers involved in discussion around how we were going to measure the impact of Walk to School week. Discussion involved how to give children who live too far away to walk - how are we make sure they can be included int the initiative	16/11/2022
Completed	Staff	S2 The School Travel Plan / STARS is discussed at staff meetings	Matthew Creese, Sharon Reynolds	20/03/2024	Staff discussed the school travel plan, how WOW living streets was going and the dates for the next walk to school week.	20/03/2024
Completed	Senior Management and Governors	SM2 The School Travel Plan / STARS is an item on the Governor,Ãs Annual General Meeting agenda	Headteacher/Chair of Governors/STP Lead Governor	20/12/2022	Consultation involved all Governors at Summer and Autumn term Full Governing Body meetings. STP is a standing item on the FGB meetings whivh take place 4 times a year. The July meeting is the main meeting when what has been achieved in the academic year is discussed and what the focus for the next academic year will be. The STP lead governor shared progress about STP and the key impact. July meeting - main part of discussion was additional actions that need to be taken regardning Walk to school weeks and the collaboration between the Marlow Schools to raise awarenes for envitronmental issues and sustainable travel.	13/09/2022
Completed	Senior Management and Governors	SM3 The School Travel Plan / STARS is part of the School Improvement / Development Plan	Headteacher	20/12/2022	All staff & governors consulted. The School Travel Plan forms part of our awards section of the curriculum development priority in the school development plan. Action point outlines the STP commitee working towards Silver. The aim is to link with the school vision 'Being Good Citizens of the Planet' and enriching the school's curriculum.	30/09/2022

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## Travel & Transport Issues

### Current Travel & Transport Issues

Status	Details of Issue / concern	Date of Issue	Category
Current	Children crossing Seymour Road which is at the end of Sandygate Road. Very busy with traffic and no crossing	21/09/2023	Local Roads
Expired	Parents parking outside the school gates. Disrupts the retirement homes situated next to the school.		Parking
Expired	Children crossing Seymour Court Road which is at the end of Sandygate Road. Very busy with traffic and no crossing		Road Safety
Expired	Wycombe road. Cars travelling fast and children crossing with parents		Road Safety

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## Travel Initiatives

Status	Type	Action	Person Responsible	Target Completion	Reporting	Completion date
Completed - No Evidence	Air Quality	AQ13 Anti Idling Initiative	VB/AG	09/12/2022	Switch off your engines poster received from school travel plan advisor on 2nd December 2022. Shared with parents on 9th December 2022.	09/12/2022
Completed - No Evidence	Cycling	C2 Cycle parking installed	Vicki Burkitt	02/12/2022	The bike and scooter stands are used on a daily basis by children attending the school. They are available for all children to use.	19/12/2022
Completed - No Evidence	Public Transportation	PT4 Private coaches for school trips pick up and set down in safe / accessible places	Matt Creese	24/03/2025	This ensures children safely embark and disembark from the coach	24/03/2025
Completed - No Evidence	Road Safety & Training	R11 School invites experts/organisations to talk about personal safety	Matthew Creese & Holly Madziwa	26/03/2025	Local PCSO visited the reception children to talk about personal safety incorporating road safety as part of this.	26/03/2025
Completed - No Evidence	Road Safety & Training	R9 Road Safety assembly/presentation	Matthew Creese	26/03/2025	The school Eco team and I delivered a road safety assembly to start our walk to school week. All children joined in this assembly and we role-played what to do when crossing a road.	26/03/2025
Completed - No Evidence	Walking & Scooting	W11 Walking trips	Sharon Reynolds	03/03/2025	Whole school walk to All Saints Church in Marlow as part of their Easter celebrations.	03/03/2025
Completed - No Evidence	Walking & Scooting	W16 Other walking/scooting initiative 1	Sharon Reynolds, Vicki Burkitt and local schools	10/06/2022	<p>On Friday 10th June, the children all participated in an Eco Day of Action. This day was planned collaboratively with other Marlow Schools. The children participated in the following actions: Green Journey to school: we invite everyone to wear something green and to walk, scoot or cycle to school. It would be great if parents and siblings could wear green as well and the hope is that there will be a sea of green walking, scooting and cycling through Marlow on the way to school Litter Picking: during the day we will be taking part in litter picks in the school grounds and surrounding streets. If your child has a litter picker could they please bring it in (make sure it's named) and you could litter pick on the way to school. No Electricity Day: everyone within the schools will attempt to use no electricity. We have been discussing where we use electricity in school and how we can make changes to our day to reduce this: We will be planning lessons so we do not need to use interactive whiteboards or computers and leaving lights turned off. Registers will be taken on paper rather than on the computer We will not be using hand-dryers but using towels to dry our hands instead There will be no hot meals at lunchtime so Dolce will only be offering sandwiches on this day. If you had already placed your orders for the rest of the term you will need to re-order for this day.</p> <p>Year 2 walked together to the woods. The parents were thoroughly briefed before the trip, both on science activities on arrival but the importance of road safety on both the walk to and back from the woods. The children walked in pairs to the woods. They all stayed safely on the pavement for the duration ensuring an appropriate noise level too to ensure safety near the road. They crossed the road remembering stop, look, listen, think.</p>	10/06/2022
Completed - No Evidence	Walking & Scooting	W9 Educational / Curriculum Walks	Emma Howarth	10/02/2025	Year 2 walked together to the woods. The parents were thoroughly briefed before the trip, both on science activities on arrival but the importance of road safety on both the walk to and back from the woods. The children walked in pairs to the woods. They all stayed safely on the pavement for the duration ensuring an appropriate noise level too to ensure safety near the road. They crossed the road remembering stop, look, listen, think.	10/03/2025

Status	Type	Action	Person Responsible	Target Completion	Reporting	Completion date
Completed	Air Quality	AQ13 Anti Idling Initiative	VB/AG	09/12/2022	Switch off your engines poster received from school travel plan advisor on 2nd December 2022. Shared with parents on 9th December 2022.	09/12/2022
Completed	Air Quality	AQ4 Park and walk/stride scheme	Matthew Creese	25/03/2024	As part of our schools commitment to reducing traffic and improving air quality in our locality we ask parents as part of our travel plan to park away from the school site and stride in using the attached map for support. This message was also shared in our school newsletter and is available on our school website.	25/03/2024
Completed	Air Quality	AQ6 Highway code is promoted to students, staff and parents	Class Teachers	15/11/2022	<a href="https://www.think.gov.uk/education-resources/">https://www.think.gov.uk/education-resources/</a> Tales of the Road was used with the older children in our school, Year 2 pupils as part of safety day. This is a highway code for young road users.	15/11/2022
Completed	Air Quality	AQ8 Parking Pledge Scheme	AG/VB	15/11/2022	As part of safety day, the following email was sent to all parents with the parking promise as attached. Parents responded by clicking on the link with it to make their promise. Dear .... As part of Safety Day today, we are asking parents to sign the Parents' Parking Promise and make our school a safer place. Parking too near to school entrances puts children in danger. The area outside our school is busy in the morning and at the end of the school day. Parents who park close to entrances act irresponsibly, potentially placing children in danger. The 'School Keep Clear' Zig Zags should maintain an area free from parked cars. This allows children and parents walking in and out of school to cross safely, where they can see and be seen by approaching traffic. Please see attached letter and sign the online agreement, and help protect the safety of our children. Thank you.	15/11/2022
Completed	Cycling	C1 Dr Bike/cycle maintenance sessions	Matthew Creese	20/11/2023	Two men from local bike shop visited to carry out bike maintenance and safety checks before the school day, this was advertised in the school newsletter the week prior to road safety week.	20/11/2023
Completed	Cycling	C15 Bling Your Bike Day	Matthew Creese	15/01/2024	Assembly given about decorating bikes and scooters. Children send in photos which are displayed in the school hall, two winners were picked, most creative with colour and most Eco.	19/01/2024
Completed	Cycling	C2 Cycle parking installed	Vicki Burkitt	02/12/2022	The bike and scooter stands are used on a daily basis by children attending the school. They are available for all children to use.	20/12/2022
Completed	Cycling	C2 Cycle parking installed	Matthew Creese	29/01/2024	A secure park bicycle area with Cyclepod and covered area.	29/01/2024
Completed	Road Safety & Training	R10 Be Bright Be Seen Activities	Class teachers	15/11/2022	Children all took part in road safety day on Tuesday 15th November. When learning about how to be a safe pedestrian, the children covered be bright be seen activities including online be bright be seen game. In this game, pupils needed to decide whether a series of pedestrians walking during the day and at night were wearing the right clothes to make sure that they can be seen by other road users.	15/11/2022
Completed	Road Safety & Training	R11 School invites experts/organisations to talk about personal safety	Visit	14/11/2022	Local PCSO visited reception children to talk about personal safety incorporating road safety as part of this.	18/11/2022
Completed	Road Safety & Training	R11 School invites experts/organisations to talk about personal safety	Matthew Creese	21/11/2023	All children spend time with a registered nurse as she delivered an interactive session about what to do in an emergency.	21/11/2023

Status	Type	Action	Person Responsible	Target Completion	Reporting	Completion date
Completed	Road Safety & Training	R11 School invites experts/organisations to talk about personal safety	Matthew Creese	26/11/2024	2 members of staff from a local bike shop can in to talk to the children in year 1 and 2 about looking after your bike and how to stay safe on a bike.	26/11/2024
Completed	Road Safety & Training	R16 School has lobbied for installation of safer crossings on the route to school	Emma Howarth	16/02/2024	Children in Year 1 and 2 have been writing to the local MP about a safer road crossing. This issue was highlighted in the parent survey as a key issue as to why parents don't like to walk to school.	16/02/2024
Completed	Road Safety & Training	R18 Road Safety Day/Week	Vicki Burkitt	15/11/2022	All children were involved in our safety day. During the day the children took part in scooter safety with Team Rubicon, road safety activities in class and first aid sessions with Leanne from Child Matters.	15/11/2022
Completed	Road Safety & Training	R4 Scooter training	Vicki Burkitt	15/11/2022	Team Rubicon visited with scooters and safety gear. The children were all introduced to the importance of travelling safely on a scooter, both in terms of being dressed appropriately and being safe on and near roads.	15/11/2022
Completed	Road Safety & Training	R4 Scooter training	Matthew Creese	21/11/2023	All children took part in Scooter safety training with Team Rubicon.	21/11/2023
Completed	Road Safety & Training	R5 Pedestrian skills training	Vicki Burkitt	08/07/2022	The children did not complete footsteps training as initially planned as this was not available from county. Instead the children completed some whole class, in class work on how to be a safe pedestrian using beep beep day resources from Brake	15/07/2022
Completed	Road Safety & Training	R9 Road Safety assembly/presentation	VB, HH & Eco warriors	14/11/2022	Children led worship to the whole school incorporating videos from think, the Hedgehog Family, and the road safety song which the children responded really well to. The worship talked about the importance of safety within a car and as a pedestrian.	14/11/2022
Completed	Road Safety & Training	R9 Road Safety assembly/presentation	Matthew Creese	20/11/2023	The school Eco team and I delivered a road safety assembly to start our walk to school week. All children joined in this assembly and we role-played what to do when crossing a road.	20/11/2023
Completed	Walking & Scooting	W1 Living Streets WOW Campaign	Vicki Burkitt	15/07/2022	All children in the school recorded how they travelled to school every day	15/07/2022
Completed	Walking & Scooting	W1 Living Streets WOW Campaign	Vicki Burkitt & Class Teachers	15/07/2022	On entry to school, every child in the school filled in travel tracker on a daily basis selecting their mode of travel to school in the morning. The travel tracker calculated the journeys and awarded the children a badge if they walked to school at least three times every week for a month.	15/07/2022
Completed	Walking & Scooting	W1 Living Streets WOW Campaign	Matthew Creese	29/01/2024	Assembly delivered to into the scheme to the children, and explained how to collect the badges. Children now as part of their daily routine record how they travelled to school.	29/01/2024
Completed	Walking & Scooting	W12 Scooter storage installed	Vicki Burkitt	20/12/2022	The bike and scooter stands are used on a daily basis by children attending the school. They are available for all children to use.	19/12/2022
Completed	Walking & Scooting	W12 Scooter storage installed	Matthew Creese	29/01/2024	Secure area for all children to access and store their scooters.	29/01/2024
Completed	Walking & Scooting	W16 Other walking/scooting initiative 1	Sharon Reynolds, Vicki Burkitt and local schools	10/06/2022	On Friday 10th June, the children all participated in an Eco Day of Action. This day was planned collaboratively with other Marlow Schools. The children participated in the following actions: Green Journey to school: we invite everyone to wear something green and to walk, scoot or cycle to school. It would be great if parents and siblings could wear green as well and the hope is that there will be a sea of green walking, scooting and cycling through Marlow on the way to school Litter Picking: during the day we will be taking	10/06/2022

Status	Type	Action	Person Responsible	Target Completion	Reporting	Completion date
					part in litter picks in the school grounds and surrounding streets. If your child has a litter picker could they please bring it in (make sure it's named) and you could litter pick on the way to school. No Electricity Day: everyone within the schools will attempt to use no electricity. We have been discussing where we use electricity in school and how we can make changes to our day to reduce this: We will be planning lessons so we do not need to use interactive whiteboards or computers and leaving lights turned off. Registers will be taken on paper rather than on the computer We will not be using hand-dryers but using towels to dry our hands instead There will be no hot meals at lunchtime so Dolce will only be offering sandwiches on this day. If you had already placed your orders for the rest of the term you will need to re-order for this day.	
Completed	Walking & Scooting	W16 Other walking/scooting initiative 1	Matthew Creese	24/11/2023	All children were told during safety week / walk to school week that anyone making more active journeys this week would earn themselves a flapjack.	24/11/2023
Completed	Walking & Scooting	W17 Other walking/scooting initiative 2	MC	24/06/2022	One of our School Councillors, raised the issue of dog poo with Mr Creese after she and her mum noticed lots of it on their walk to school. The School Council met to discuss what they could do about it and decided they should make some posters to remind people to pick up after their dog and warn others to be careful. Each member of the School Council worked on a design for the poster and Mrs Reynolds then chose one to be used which was a poster designed by Eva. Eva said that the reason they think it is important to ask people to pick up after their dog is because if you get dog poo too near your eyes you can go blind. Mr Creese then contacted Marlow Town Council to ask for permission to put up the posters in Sandygate Road and to let them know that our school are concerned about the issue.	24/06/2022
Completed	Walking & Scooting	W6 Walk to school week	Vicki Burkitt & Helen Gallop	25/11/2022	Walk to school weeks have taken place in the Spring (21st March-1st April in conjunction with sustran big walk and wheel), Summer (16th - 20th May using ideas from Living Streets) and Autumn Term (21st-25th November - following road safety week the week before).	25/11/2022
Completed	Walking & Scooting	W6 Walk to school week	Matthew Creese	20/11/2023	The school Eco team delivered an assembly to the whole school to introduce walk to School Week and Road Safety Week.	26/01/2024
Completed	Walking & Scooting	W8 5 / 10 minute walking zone in place	Vicki Burkitt	20/12/2022	The walking map was shared with all parents in the new information pack. It was also shared via the school website: <a href="https://www.marlow-infant.bucks.sch.uk/page/?title=School+Travel+Plan&amp;pid=390">https://www.marlow-infant.bucks.sch.uk/page/?title=School+Travel+Plan&amp;pid=390</a> and through the school newsletter on 18.3.2022	19/12/2022
Completed	Walking & Scooting	W9 Educational / Curriculum Walks	Ruth Mitchell	21/06/2022	Year 2 walked together to the woods. The parents were thoroughly briefed before the trip, both on science activities on arrival but the importance of road safety on both the walk to and back from the woods. The children walked in pairs to the woods. They all stayed safely on the pavement for the duration ensuring an appropriate noise level too to ensure safety near the road. They crossed the road remembering stop, look, listen, think.	21/06/2022
Completed	Walking & Scooting	W9 Educational / Curriculum Walks	Matthew Creese / Emma Howarth /	20/10/2023	Children from Year 1 walk to a local wooded area to observe the seasons. While walking the children are given a talk about walking safely and what to do if someone is walking on the pavement towards them.	20/10/2023

Status	Type	Action	Person Responsible	Target Completion	Reporting	Completion date
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Ruth  
Mitchell

## Supporting Initiatives

Status	Type	Action	Person Responsible	Target Completion	Reporting	Completion date
Completed	Curriculum	CU3 School teaches environmental benefits of active travel	Vicki Burkit	10/06/2022	All schools in Marlow carried out an eco day of action. As part of this day, children were encouraged to walk/scoot/cycle to school. This was a great success across the town and something that we intend to build upon going forward.	10/06/2022
Completed	Curriculum	CU5 Bike maintenance lessons	Matthew Creese	21/11/2023	All children in Key stage 1 received a lesson on bike maintenance delivered by staff from the local bike shop.	21/11/2023
Completed	Curriculum	CU7 Road safety lessons	Vicki Burkit	25/11/2022	Safety week held on Tuesday 15th November, we had a 'safety day' in school. This day was part of national road safety week. Teachers all planned a session focusing on road safety emphasising the importance of travelling both near roads, crossing roads and travelling in cars safely. All classes took part in a Scootability session led by a visiting company.	15/11/2022
Completed	Curriculum	CU9 School uses the Living Streets Travel Tracker to collect data	Matthew Creese	05/02/2024	Every class in the school uses travel tracker to record how they have come into school each day.	05/02/2024
Completed	Partnerships	P2 School works with other schools to promote safe and sustainable travel	Sharon Reynolds, Vicki Burkitt and local schools	10/06/2022	On Friday 10th June, the children all participated in an Eco Day of Action. This day was planned collaboratively with other Marlow Schools. The children participated in the following actions: Green Journey to school: we invite everyone to wear something green and to walk, scoot or cycle to school. It would be great if parents and siblings could wear green as well and the hope is that there will be a sea of green walking, scooting and cycling through Marlow on the way to school Litter Picking: during the day we will be taking part in litter picks in the school grounds and surrounding streets. If your child has a litter picker could they please bring it in (make sure it's named) and you could litter pick on the way to school. No Electricity Day: everyone within the schools will attempt to use no electricity. We have been discussing where we use electricity in school and how we can make changes to our day to reduce this: We will be planning lessons so we do not need to use interactive whiteboards or computers and leaving lights turned off. Registers will be taken on paper rather than on the computer We will not be using hand-dryers but using towels to dry our hands instead There will be no hot meals at lunchtime so Dolce will only be offering sandwiches on this day. If you had already placed your orders for the rest of the term you will need to re-order for this day.	10/06/2022
Completed	Partnerships	P2 School works with other schools to promote safe and sustainable travel	Matt Creese	24/03/2025	Every child completes the travel tracker every day. bagdes are giving out at the end of the month in assesmbly.	24/03/2025
Completed	Partnerships	P2 School works with other schools to promote safe and	Matt Creese	24/03/2025	Every child completes the travel tracker every day. bagdes are giving out at the end of the month in assesmbly.	24/03/2025

Status	Type	Action	Person Responsible	Target Completion	Reporting	Completion date
		sustainable travel				
Completed	Partnerships	P6 School has achieved Eco School status	VB	20/12/2022	School was re-accredited with Eco Schools Status In November 2020. This is due for renewal at the end of this academic year due to change in assessment process. School body works closely together to ensure we maintain this award.	20/12/2022
Completed	Promotion	PR10 Social Media Campaign	Matthew Creese	14/11/2023	During safety week at school where the Eco-warriors shared the messages about reducing our carbon and staying safe near roads to co-inside with road safety week. Messages were shared via our school's Instagram account to support the message.	14/11/2023
Completed	Promotion	PR13 Information on website	Matthew Creese	25/03/2024	As part of the schools commitment to developing and maintaining a sustainable school we have a section on our school website dedicated to the travel plan with the walking times to school.	25/03/2024
Completed	Promotion	PR16 Letter from Head Teacher to Parents	SR/AG/VB	15/11/2022	As part of safety day, the following email was sent to all parents with the parking promise as attached. Parents responded by clicking on the link with it to make their promise. Dear .... As part of Safety Day today, we are asking parents to sign the Parents' Parking Promise and make our school a safer place. Parking too near to school entrances puts children in danger. The area outside our school is busy in the morning and at the end of the school day. Parents who park close to entrances act irresponsibly, potentially placing children in danger. The 'School Keep Clear' Zig Zags should maintain an area free from parked cars. This allows children and parents walking in and out of school to cross safely, where they can see and be seen by approaching traffic. Please see attached letter and sign the online agreement, and help protect the safety of our children. Thank you.	15/11/2022
Completed	Promotion	PR17 New parent pack	VB/SR/WB	20/06/2022	New parents are given a very comprehensive pack when they attend a new parents information. This took place on Monday 20th June. Within this pack as well as information about the school, we include information about safe school travel and our walking time school map. They are also invited to become part of our school travel team.	20/06/2022
Completed	Promotion	PR19 School Railing Banners	VB/WB/site team	16/05/2022	Banners created to promote benefits of walking to school. Displayed both on gate outside school and inside the school grounds. These are visible to all children, parents, staff and visitors to school site.	16/05/2022
Completed	Promotion	PR19 School Railing Banners	Matthew Creese	25/03/2024	Banner on school gates with details of distance to school by foot.	25/03/2024
Completed	Promotion	PR20 JTA/YTA/JRSO's in place	Vicki Burkitt & Class Teachers	09/09/2022	The children in key stage 1 were given the opportunity to put themselves forward for different representative: school council, RRS ambassadors, eco warriors, science council or arts council. It was explained that part of the year 2's eco warriors' role would be travel ambassador - promoting safe, sustainable travel. The children then voted for each other and 2 eco warriors were decided for each class.	09/09/2022
Completed	Promotion	PR6 School has an active travel policy	HG/MS/DH/RJ/VB/SR	30/06/2022	School Travel Team worked together to create a school travel plan. This was shared with parents and is displayed on the school website <a href="https://www.marlow-infant.bucks.sch.uk/page/?title=School+Travel+Plan&amp;pid=390">https://www.marlow-infant.bucks.sch.uk/page/?title=School+Travel+Plan&amp;pid=390</a>	12/07/2022
Completed	Promotion	PR8 Competitions run &	Matthew Creese	29/01/2024	We ran a competition for all children to bling / decorate their bikes and scooters. This was designed to encourage children to come to school on their wheels.	29/01/2024

Status	Type	Action	Person Responsible	Target Completion	Reporting	Completion date
		promoted within school				
Completed	Promotion	PR9 Assembly	VB, HH & Eco warriors	15/11/2022	Children led worship to the whole school incorporating videos from think, the Hedgehog Family, and the road safety song which the children responded really well to. The worship talked about the importance of safety within a car and as a pedestrian.	15/12/2022
Completed - No Evidence	Partnerships	P6 School has achieved Eco School status	Matthew Creese	28/11/2023	The school has achieved Eco school statue and continues it would with Eco accreditations.	28/11/2023
Completed - No Evidence	Partnerships	P6 School has achieved Eco School status	Matt Creese	24/03/2025	The school's eco-warriors worked with their classes to enact eco changes in the school	24/03/2025
Completed - No Evidence	Promotion	PR17 New parent pack	VB/SR/WB	20/06/2022	New parents are given a very comprehensive pack when they attend a new parents information. This took place on Monday 20th June. Within this pack as well as information about the school, we include information about safe school travel and our walking time school map. They are also invited to become part of our school travel team.	20/06/2022
Completed - No Evidence	Promotion	PR19 School Railing Banners	VB/WB/site team	16/05/2022	Banners created to promote benefits of walking to school. Displayed both on gate outside school and inside the school grounds. These are visible to all children, parents, staff and visitors to school site.	16/05/2022

## Gold Standard Initiatives

Status	Type	Action	Reporting	Completion date
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## Excellent/Outstanding Standard Testimony

Testimony

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## Sign off and Formal Approval

Title	Signoff
Senior Management Team - Name	Matt Creese, Assistant Head teacher
Senior Management Statement of Endorsement	This plan demonstrates the school's commitment to improving how pupils and staff travel to and from school while also considering the wider environmental impact.
Senior Management Team Sign Off	Y
Local Authority - Name	
Local Authority Sign Off	N

# Planning Applications

## Planning Application

Planning Application Number

Date of Application

Development Name

Date Application Approved

Proposed Date of Occupation

Outline timescales for occupation and details of any phasing of development

Occupation Status

Date of Occupation

Development Overview

Planning Status

Development Proposal

Please specify

Secured by Condition

Monitoring Fee

Monitoring Proposals

Date of Annual Monitoring Visit

Length of Application (YEARS)

Sanctions/ Performance Bonds

Travel Plan Champion

Travel Plan Author

Contact details for the Travel Plan Author

Objectives of the Travel Plan

Transportation Summary

S106 Summary

Details of SEN Students (number) and if They Have A Transportation Statement

PTAL Input

Baseline survey information

Planning Application

Future Development Likely to Increase  
Traffic Levels or Influence Travel Patterns

## Site Changes

Current      New

Full-Time Staff Roll

Part-Time Staff Roll

Description of changes to accesses (e.g. pedestrian, cyclist, vehicle

Electric Vehicle Car Parking Bays

Visitor Car Parking Space(s)

Staff Car Parking Space(s)

Accessible Car Parking Space(s)

Student Cycle Space(s)

Staff Cycle Space(s)

Visitors Cycle Parking Space(s)

Scooter Parking Space(s)

## Site Changes

Public Transport Drop off Arrangements

Motorcycle/Scooter parking facilities

Storage Lockers

Shower Facilities

## Opening/Closing Times

Current Opening/Closing Times

Opening Times

Closing Times

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

## Opening/Closing Times

Details of opening and closing times

Proposed Opening/Closing Times

Opening Times

Closing Times

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

Student

Breakfast Clubs

After School Clubs

Other

## Opening/Closing Times

Details of opening and closing times